



COMPETITOR INSTRUCTIONS

We are pleased to enclose herewith everything necessary for entering the 2018 Royal Highland Show. There are Prize Lists for Livestock and Equines, and there are separate Schedules for all the varying competitions as well as forms for booking stables, stalling or pens and the essential entry forms

It is **VERY IMPORTANT** if entering on paper that you complete the pink "Remittance Form and Statement of Entries". This ensures we have full details of your name and address, contact telephone numbers and e-mail address. We generate a unique exhibitor number for you which will continue from year to year. Previous exhibitors will find it on their pink form. A separate "Remittance Form and Statement of Entries" must be completed **for each Exhibitor**. If, for example, you are in partnership with someone and you wish to show this animal as well as your own, you will require a different Remittance Form for this partnership. If you require further remittance forms, you can contact us to ask for one, you can download from the website, or you can copy your existing one and over-write it. We enclose a couple of entry forms per pack. If you do not have enough you can photocopy them, telephone us to request more, or download extras from our website (www.royalhighlandshow.org).

ENTER ONLINE www.royalhighlandshow.org.uk

Our online entry system is proving to be increasingly popular year on year. Click on to our home page and look for the Competitors page where you will find to the Online Entry Portal.

Ensure you have read and understood the rules and regulations pertinent to the section you are about to enter. Have all of your details to hand including your registration numbers as appropriate. If you are a member of the society, you will be able to add your membership number at the END of the process which will apply members' rates as appropriate. **If you do not know your membership number call the Secretariat department on 0131 335 6215 and they will be able to assist.**



HORSE OF THE YEAR SHOW QUALIFIERS



Everyone entering a class that is a HOYS qualifier **MUST** complete the entry form in full, detailing **ALL** mandatory membership and registration numbers, as well as the unique "HOYS ID" numbers you will be have been given when registering on the HOYS website. HOYS ID's can be obtained from www.grandstandentries.com. You must do this before entering with us so you can input the correct data. We are required to send all this information HOYS administration and you could find that any qualifying place won may be null and void if all the essential data is not in place in accordance with HOYS rules.

ENTRY PROCEDURE AND CHECK LIST FOR THOSE ENTERING BY POST

NOTE: LATE ENTRIES WILL NOT BE ACCEPTED.

1. Fill in all your entry forms, ***taking care to write legibly***, completing all the necessary details such as animal name, breeding, registration numbers, dates of birth and so forth.
2. Complete stalling or stabling forms, if required.
3. Complete the application form/s for accommodation, be it for the Hotel or the Caravan Park, if appropriate
4. Complete the form for extra tickets/wristbands if required – there is a generous discount offered on the show gate price. Payment for these can be included in your entry cheque/payment.
5. Collate all the details on the Remittance form and fill in the financial details in the various columns, totalling everything at the foot – VAT is already included in all the fees.
6. Write out a cheque in payment of all sums due – cheques are payable to RHASS – don't forget to sign it and send it in with your entries. If you prefer to pay by Debit or Credit Card complete the form on the final page of this booklet and send that to us.
7. Send all of the above to the Show Department, well in advance of the closing date for entries

**The Show Department
The Royal Highland Show
Royal Highland Centre
Ingliston
Edinburgh
EH28 8NB
Telephone: 0131 335 6212.
Email: livestock@rhass.org.uk**

If you enter on paper we will send a VAT receipt once your entry has been processed. If you enter online and wish a VAT receipt please phone or e mail to request one. Close to closing dates, it may take some time for the office to input entries due to the sheer volume. If you wish confirmation that your entry has been received send a self-addressed, stamped, envelope/postcard with your entries. We will then post this back to you immediately to confirm receipt.

MEMBERS

The majority of our exhibitors are members. There are significant benefits to being a member of the RHASS – one particular benefit is that entry fees for members are significantly lower than those for non-members.

Those of you who are not members but wish to join can find a Membership Application form on our website www.royalhighlandshow.org. If you do not have computer access, call the Membership Office for assistance (0131 335 6215); this can be completed and sent back with entries – you will then be allowed members' rates.

Exhibitors who are members may exchange their QR coded membership badge for wristbands. Wristbands are essential for entry to the showground from a number of gates, and on every gate for those wishing re-entry to the Showground after 8pm. We restrict overnight access for security purposes. When your membership pack arrives, simply return the badge to our office along with a padded SAE and your exhibitor number. We will send a wristband back to you, along with a badge to allow entry to the Members area. **Only those who are exhibiting livestock or horses may swap their members' admittance badge for a wristband.**

ENTRY FEES 2018

No increases in show fees since 2012

		Member Rate	Non-Member Rate
SHEEP	Class Entry Fee	£8.70	£19.00
	Penning Fee	£20.50	£25.70
FLEECE	Entry Fee	£3.90	£6.20
GOATS	Breed Class Entry Fee	£9.25	£17.90
	Milking Competition	£4.35	£7.40
	Penning Fee	£14.50	£14.50
BEEF CATTLE	Class Entry Fee	£9.90	£18.45
	Stalling Fee	£41.90	£56.05
DAIRY CATTLE	Combined Entry/Stalling Fee	£51.80	£74.50
HEAVY HORSES	Class Entry Fees	£20.35	£38.20
	Stabling Fee	£75.00	£95.00
LIGHT HORSES *See below	Class Entry Fees:		
	Band A	£24.60	£46.20
	Band B*	£36.60	£58.20
	Band C	£20.40	£38.20
	Band D*	£32.40	£50.20
	LIGHT HORSE STABLING:		
	1 Night	£75.00	£75.00
	2 Nights	£95.00	£95.00
	3+ Nights	£105.00	£105.00
HARNESS, GROOMING & DECORATION	Class Entry Fees:		
	Class 1	£20.35	£38.20
	Classes 2-5	Free	Free
HEAVY HORSE TURNOUTS	Class Entry Fees:	£14.20	£19.10
	<i>HHT Deposit - £200.00</i>		
PRIVATE DRIVING	Class Entry Fees:		
	Classes 1-5*	£27.00	£33.15
	Classes 6-8	£15.00	£21.15
PARKING	Stock Exhibitor Car Park (car only)	£20.00	£20.00
	*Stock / Heavy Horses Lorry Parking	£30.00	£30.00
	*Stock / Heavy Horses Trailer Parking	£20.00	£20.00
	* <u>Specify live in or storage</u>		
	<u>Extra Light Horse Parking</u> +: All week pass+(stabled for the duration but only competing on one day)	£20.00	£20.00
ACCOMMODATION	North Caravan Park (4 day exhibitors only)	£120.00	£120.00
FORAGE	Hay Bale	£6.00	£6.00
CATALOGUE	Prepaid discounted rate	£6.00	£6.00

* HOYS qualifying classes. This fee includes the mandatory £12.00 HOYS contribution

+ One light horse float pass is provided per exhibitor, free, with entries. Additional passes require to be purchased by those only competing on ONE day, but stabling for THREE OR MORE nights.

Entry fees relating to other competitions are detailed at the front of the relevant schedule.

ALL prices are inclusive of VAT.



CREDIT OR DEBIT CARD PAYMENT FORM

*If you wish to pay for your entries by card,
please complete and return this form with your completed forms.*

There is NO extra charge if you use a DEBIT card or CREDIT Card.

Name of Card Holder: _____

Card Type: _____

Card Number: _____

Valid From Date: _____ **Expiry Date:** _____

Issue Number: _____ *(where applicable)*

CV2 Number: _____ *(last 3 digits on the signature strip)*