

ROYAL HIGHLAND SHOW 2019

PERMIT TO 'BREAK THE GROUND'



PERMIT

STAND NO:
(For office use only)

A **Permit to Break the Ground** **MUST** be issued by RHASS for all work involving breaking the surface of the ground, or conducting '**Significant Works**' on your Trade Stand/ Space, in order to avoid damage or danger from underground services.

Failure to obtain a Permit authorised by **RHASS Operations Department** will result in delays when the stand is to be built, as no work will be allowed without a permit.

Your application for a Permit will be reviewed and where possible an APPROVED Permit will be issued and returned back to you at the start of June. In some circumstances a permit can only be issued after further checks are carried out when you arrive on the Showground. In this case, a WITHHELD notice will be applied and returned to you.

For all work that can be authorised in advance, a Permit to Break the Ground will be sent to you in June 2019.

Please indicate below any work which will break the ground and for which you require a permit.

Do you intend to erect:	Please delete as appropriate
Marquee &/or Temporary Structure	Yes / No
Flag Pole	Yes / No
Fence	Yes / No
Banner Frame	Yes / No
Another Item which requires you to break surface	Yes / No

If 'Yes' please provide full details below:

Please provide a detailed drawing and description of the work you plan to undertake in the space below.

Please note: the drawing should show the whole stand with the above items marked within it, as well as highlighting all the points where you intend to break the surface:

TO BE COMPLETED BY THE RESPONSIBLE PERSON, WHO WILL BE BREAKING THE GROUND SURFACE

Please confirm who will be undertaking the work.

Note: The permit will be returned to the person who is undertaking the work.

Name of person or company who will breaking in to the ground: _____

Address: _____

Email Address: _____

Phone No: _____ Mobile: _____

Exhibiting Company Name: _____

Stand No (please leave blank and this will be completed by RHASS) _____

I, the undersigned being the person responsible for the work specified overleaf understand that no work will be carried out involving 'Breaking the Ground' until a Permit signed by an authorised member of **RHASS Operations** has been obtained.

Signed _____

Date _____

This section can ONLY be completed by an authorised member of the RHASS Operations Team

Approval to Proceed

I confirm that the intended works and site have been checked.

I hereby permit the above applicant to undertake the works detailed overleaf in accordance with the above stand.

No other work is permitted.

Name (print) _____ Signed _____ Date _____

Approval Withheld

You are **NOT** permitted to go ahead and break the ground. On arrival at the site you **MUST CONTACT THE TRADE & CONTRACTORS OFFICE** (Help Desk) to issue you with a Permit.

Name (print) _____ Signed _____ Date _____

YOU MUST BRING THIS FORM AND REFER TO THIS, BEFORE YOU START ANY UNDERGROUND WORK.

**THIS FORM MUST BE SIGNED BY A MEMBER OF THE RHASS OPERATIONS TEAM
BEFORE ANY WORK CAN COMMENCE.**

**This form is issued by the Royal Highland and Agricultural Society of Scotland in the exercise of its due
diligence as required by the Health & Safety at Work Act and IS FOR YOUR PROTECTION**